



## PRODUCTION PLANNER

EVERSPARK INDUSTRIES SDN BHD

🕒 Full-time

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### ABOUT THE ROLE:

We are seeking a detailed-oriented and fast-learning Production Planner, responsible for supporting our Production Planning Manager in the optimizing of our production processes and scheduling to ensure timely completion of our products in line with customer demand and our internal capacity.

This role will require the candidate to have hands-on experience with ERP systems (Microsoft Navision, SAP, Oracle, Yonyou U8+, etc.) and will be responsible for coordinating material flow, production capacity, and production lead time schedules to ensure our production is efficient and cost-effective.

We expect the candidate to have strong coordination with internal teams, proficiency in ERP systems, and the ability to ensure on-time delivery through efficient planning of materials, resources, and capacity.

### KEY RESPONSIBILITIES:

#### Production Planning & Scheduling:

- Maintain master production schedules (MPS) based on customer orders, forecasts, and inventory levels.
- Plan and release work orders through the ERP system in alignment with production capacity.
- Adjust schedules proactively in response to changes in customer demand or operational constraints.
- Monitor real-time production performance and update schedules as needed to maintain on-time delivery (OTD) targets.

#### Capacity & Resource Coordination:

- Coordinate with production supervisors to ensure daily execution matches planned output.

- Identify bottlenecks and recommend actions to Planning Manager for balancing production load.
- Coordinate with purchasing, inventory, and warehouse teams to ensure timely availability of raw materials and components.

### Material & Inventory Planning:

- Ensure raw materials and components are available for production as per schedule.
- Work closely with Purchasing and warehouse teams to monitor stock levels and minimize shortages or excess.
- Track and manage BOM (Bill of Materials) requirements in ERP for efficient material planning.

### ERP System Management:

- Use ERP software (e.g., Microsoft Navision, SAP, Oracle, Yonyou U8+, etc.) for production planning, order tracking, and inventory control.
- Ensure data accuracy in the system for production orders, routing, and material usage.
- Generate reports and dashboards for planning KPIs and operational performance.

### Problem-solving & Production Support:

- Identify and communicate potential delays or issues in production plans and work with stakeholders to implement corrective actions.
- Work with Quality Control (QC), Engineering, and Maintenance teams to support process continuity

## QUALIFICATIONS & EXPERIENCE:

- Minimum 2 years of experience in a production planning role within a manufacturing environment, preferably within the automotive industry.
- Proficient in using **ERP systems** for planning and scheduling (e.g., Microsoft Navision, SAP, Oracle, Yonyou U8+, or equivalent).
- Solid knowledge of manufacturing processes, BOMs, routing, and production workflow.

## KEY TRAITS & COMPETENCIES:

- Strong analytical, problem-solving, and organizational skills
- Detail-oriented, organized, and able to handle multiple priorities in a fast-paced environment.
- Excellent communication and coordination across departments.

## Employer questions

Your application will include the following questions:

- What's your expected monthly basic salary?
- Which of the following types of qualifications do you have?
- How many years' experience do you have as a Production Planner?
- Do you have experience completing material resource planning (MRP)?
- Which of the following languages are you fluent in?
- How much notice are you required to give your current employer?

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